

HRD Press

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RECOMMENDED
Resources
for Training & Performance Improvement

22 Amherst Road, Amherst, MA 01002
800-707-7769 • 413-256-2306
Fax: 888-374-3488 • www.trainingsuperstore.com
FED ID# 04-2516241

Page	Customer ID	Invoice ID
1	13965	196050

Ref Date	Invoice Date	Ship Date
2/1/00	2/1/00	2/1/00

INVOICE

Sold To: DR SHIRLEY McCUNE
OFFICE OF SUPT OF PUBLIC INSTRUC
600 SOUTH WASHINGTON STREET
OLYMPIA, WA 98504

Ship To: DR SHIRLEY McCUNE
OFFICE OF SUPT OF PUBLIC INSTRUC
600 SOUTH WASHINGTON STREET
OLYMPIA, WA 98504

Customer PO #	Payment By	Rep	Shipped Via	Terms	Ordered By
PF 157723			UPS GROUND	Net 30 Days	

ISBN	Title	List Price	Ordered	Shipped	BO	Disc	Net Price	Extension
PSCH	POSSIBILITIES SCHOOLS	16.95	1,000	500	500	40.00%	10.17	5,085.00
NSP1	NEW SCIENCE OF POSSIBILITIES 1	29.95	100		100	40.00%	17.97	
HPOS	HUMAN POSSIBILITIES	24.95	200		200	40.00%	14.97	

Item(s) Backordered.

Returns Policy

*** SHIPPING - 108 OF THE 500 HAVE ALREADY BEEN SHIPPED! PLEASE SHIP ONLY 392 THIS ORDER!!! THANK YOU.

Total Units Shipped: 500

Product Total	Sales Tax	Shipping	Invoice Total	Pre-Paid	Paid With Order	Balance Due
\$5,085.00	\$0.00	\$203.40	\$5,288.40	\$0.00	\$0.00	\$5,288.40

STATE OF WASHINGTON
FIELD ORDER

DATE ORDERED
1/20/2000

PF 157724

AGENCY NUMBER	LOCATION	MAIL STOP
0350	001	7200

SHIP TO

Superintendent of Public Instruction
Old Capitol Building
ATTN: SEE BELOW
600 Washington Street SE
Olympia, WA 98504-7200

AGENCY NUMBER	LOCATION	MAIL STOP
0350	001	7200

Superintendent of Public Instruction
Old Capitol Building
PO BOX 47200
Olympia, WA 98504-7200

MAIL INVOICES TO

Superintendent of Public Instruction
Old Capitol Building
PO BOX 47200
Olympia, WA 98504-7200

COPIES REQD.	AGENCY NUMBER	LOCATION	MAIL STOP
2	0350	001	7200

HRD PRESS
22 AMHERST ROAD
AMHERST, MA 01002

DELIVER THE ARTICLES ORDERED BELOW IN ACCORDANCE WITH THE INSTRUCTIONS BELOW AND THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

AUTHORITY OR CONTRACT NUMBER	SHIP FROM	PRICE F.O.B.	PAYMENT TERMS	DELIVERY DATE
G-4B	Amherst, MA			

ITEM NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	7010	40% DISCOUNT TAKEN ON THE FOLLOWING BOOKS:				
		POSSIBILITIES SCHOOLS; LIST PRICE: \$18.95	1000	ea	10.17	10170.00
		NEW SCIENCE OF POSSIBILITIES; L.P \$20.95	100		17.97	1797.00
		HUMAN POSSIBILITIES; L.P \$24.95	200		14.97	2994.00
		Ship to:				14,961.00
		Sharon Roberts Illinois State Board of Education 100 N. First St. Springfield, IL 62777-0001 Phone: (217) 785-9988; Fax (217)557-4459				plus shipp.

G-V

INSTRUCTIONS TO VENDOR: 1. SHOW BOTH AUTHORIZATION NO. & FIELD ORDER NO. ON ALL INVOICES, PACKAGES & SHIPPING DOCUMENTS. 2. MAIL TWO COPIES OF INVOICE AT TIME OF SHIPMENT. 3. WASHINGTON STATE SALES TAX APPLIES TO THIS ORDER.

PREPARED BY Helga Keonitzer	TELEPHONE NUMBER (360) 753-8750	DATE	AGENCY APPROVAL <i>[Signature]</i>	DATE
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DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF. DOC. NO.	VENDOR NUMBER	VENDOR MESSAGE	USE TAX	USI NUMBER
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REF DOC SUF	TRANS CODE	M O D	FUND	MASTER INDEX	SUB OBJ	SUB SUB OBJECT	ORG INDEX	WORKCLASS	ALLOC	COUNTY	CITY/TOWN	PROJECT	SUB PROJ	PROJ PHAS	AMOUNT	INVOICE NUMBER
				102a0		ea01									14,961.00	

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
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AGENCY COPY

FROM TO

AGENCY NUMBER	LOCATION	MAIL STOP
0350	001	7200

SHIP TO
 Superintendent of Public Instruction
 Old Capitol Building
 ATTN: SEE BELOW
 600 Washington Street SE
 Olympia, WA 98504-7200

AGENCY NUMBER	LOCATION	MAILSTOP
0350	001	7200

Superintendent of Public Instruction
 Old Capitol Building
 PO BOX 47200
 Olympia, WA 98504-7200

HRD PRESS
 22 AMHERST ROAD
 AMHERST, MA 01002

MAIL INVOICES TO
 Superintendent of Public Instruction
 Old Capitol Building
 PO BOX 47200
 Olympia, WA 98504-7200

COPIES REQD.	AGENCY NUMBER	LOCATION	MAILSTOP
2	0350	001	7200

DELIVER THE ARTICLES ORDERED BELOW IN ACCORDANCE WITH THE INSTRUCTIONS BELOW AND THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

AUTHORITY OR CONTRACT NUMBER G-4B

SHIP FROM

PRICE F.O.B. Amherst, MA

PAYMENT TERMS

DELIVERY DATE

ITEM NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	7610	40% DISCOUNT TAKEN ON THE FOLLOWING BOOKS: POSSIBILITIES SCHOOLS; LIST PRICE: \$16.95 NEW SCIENCE OF POSSIBILITIES; L.P \$20.95 HUMAN POSSIBILITIES; L.P \$24.85 Ship to: Joyce Hinkson California Dept. of Education 515 L Street # 250. Scaramento, CA 95814 Phone: (918) 323-2241; Fax (918)323-5110	1000 100 200	ea	10.17 17.97 14.97	10,170.00 1,797.00 2,994.00 14,961.00 plus shipp.

John ext 123
Darius ext 110

G-V

3/1

Hold Ltr

INSTRUCTIONS TO VENDOR: 1. SHOW BOTH AUTHORIZATION NO. & FIELD ORDER NO. ON ALL INVOICES, PACKAGES & SHIPPING DOCUMENTS. 2. MAIL TWO COPIES OF INVOICE AT TIME OF SHIPMENT. 3. WASHINGTON STATE SALES TAX APPLIES TO THIS ORDER.

PREPARED BY Helga Keonitzer TELEPHONE NUMBER (360) 753-8750 DATE AGENCY APPROVAL H. Keonitzer DATE 1/20/00

DOC. DATE PMT DUE DATE CURRENT DOC. NO. REF. DOC. NO. VENDOR NUMBER VENDOR MESSAGE USE TAX UBI NUMBER

REF DOC	TRANS	M	FUND	APPN	PROGRAM	SUB	SUB	ORG	WORK	COUNTY	CITY/TOWN	PROJECT	SUB	PROJ	PHAS	AMOUNT	INVOICE NUMBER
			102a0			ea01										10.17	14,961.00
																10,170.00	

See 157726 for copy

ACCOUNTING APPROVAL FOR PAYMENT DATE WARRANT TOTAL WARRANT NUMBER



FROM	AGENCY NUMBER 0350	LOCATION 001	MAIL STOP 7200	SHIP TO Superintendent of Public Instruction Old Capitol Building ATTN: SEE BELOW 600 Washington Street SE Olympia, WA 98504-7200	AGENCY NUMBER 0350	LOCATION 001	MAILSTOP 7200
	Superintendent of Public Instruction Old Capitol Building PO BOX 47200 Olympia, WA 98504-7200						

TO	AGENCY NUMBER 0350	LOCATION 001	MAILSTOP 7200	MAIL INVOICES TO Superintendent of Public Instruction Old Capitol Building PO BOX 47200 Olympia, WA 98504-7200	COPIES RECD. 2	AGENCY NUMBER 0350	LOCATION 001	MAILSTOP 7200
	HRD PRESS 22 AMHERST ROAD AMHERST, MA 01002							

DELIVER THE ARTICLES ORDERED BELOW IN ACCORDANCE WITH THE INSTRUCTIONS BELOW AND THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

AUTHORITY OR CONTRACT NUMBER G-4B	SHIP FROM	PRICE F.O.B. Amherst, MA	PAYMENT TERMS	DELIVERY DATE
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ITEM NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	7610	40% DISCOUNT TAKEN ON THE FOLLOWING BOOKS: POSSIBILITIES SCHOOLS; LIST PRICE: \$16.95 NEW SCIENCE OF POSSIBILITIES; L.P \$20.95 HUMAN POSSIBILITIES; L.P \$24.95 Ship to: John Bailey Pennsylvania Dept. of Education 333 Market Street. Harrisburg, PA 17128-0333 Phone: (717) 705-4488; Fax (717) 787-7222	1000 100 200	ea	10.17 17.97 14.87	10,170.00 1,797.00 2,994.00 14,961.00 plus shipp.

*Janet 123
Down ext 110*

CV

*3/1
Hold Itv*

INSTRUCTIONS TO VENDOR:
1. SHOW BOTH AUTHORIZATION NO. & FIELD ORDER NO. ON ALL INVOICES, PACKAGES & SHIPPING DOCUMENTS.
2. MAIL TWO COPIES OF INVOICE AT TIME OF SHIPMENT.
3. WASHINGTON STATE SALES TAX APPLIES TO THIS ORDER.

PREPARED BY Helga Keonitzer	TELEPHONE NUMBER (360) 753-6750	DATE	AGENCY APPROVAL <i>[Signature]</i>	DATE 1/21/00
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DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	REF. DOC. NO.	VENDOR NUMBER	VENDOR MESSAGE	USE TAX	UBI NUMBER
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REF DOC	TRANS	M	FUND	MASTER INDEX	SUB	ORG	WORKCLASS	COUNTY	CITY/TOWN	PROJECT	SUB	PROJ	PHAS	AMOUNT	INVOICE NUMBER
				102a0	ea01									14,961.00	

*3/1
Per Down? shipped in approx 0 days when #3 arrives
Not ship 0 days item #3 arrives*

ACCOUNTING APPROVAL FOR PAYMENT	DATE	WARRANT TOTAL	WARRANT NUMBER
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AGENCY COPY

FROM	AGENCY NUMBER 0350	LOCATION 001	MAIL STOP 7200	SHIP TO ↓ Superintendent of Public Instruction Old Capitol Building ATTN: SEE BELOW 600 Washington Street SE Olympia, WA 98504-7200	AGENCY NUMBER 0350	LOCATION 001	MAILSTOP 7200
	Superintendent of Public Instruction Old Capitol Building PO BOX 47200 Olympia, WA 98504-7200						
TO	COPIES RECD. 2	AGENCY NUMBER 0350	LOCATION 001	MAILSTOP 7200	MAIL INVOICES TO ↓ Superintendent of Public Instruction Old Capitol Building PO BOX 47200 Olympia, WA 98504-7200		
	HRD PRESS 22 AMHERST ROAD AMHERST, MA 01002						

DELIVER THE ARTICLES ORDERED BELOW IN ACCORDANCE WITH THE INSTRUCTIONS BELOW AND THE TERMS AND CONDITIONS ON THE REVERSE SIDE.

AUTHORITY OR CONTRACT NUMBER G-4B	SHIP FROM	PRICE F.O.B. Amherst, MA	PAYMENT TERMS	DELIVERY DATE
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ITEM NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL COST
1	7610.	40% DISCOUNT-TAKEN ON THE FOLLOWING BOOKS:				
		POSSIBILITIES SCHOOLS; LIST PRICE: \$16.95	1000	ea	10.17	10,170.00
		NEW SCIENCE OF POSSIBILITIES; L.P \$29.95	100		17.97	1,797.00
		HUMAN POSSIBILITIES; L.P \$24.95	200		14.97	2,994.00
						14,961.00
						plus shipp.

Handwritten notes:
 Douglas Est 110
 3/1 per Donna Not shipped will ship when item #3 arrives
 Ship to: Bill Boardman, Arkansas Dept. of Education, Four Capitol Mall, Room 103 B, Little Rock, AR 72201, Phone: (501) 682-4230; Fax (501) 682-4487
 GV
 Hold Letter
 3/1
 SANDY CALFONK

INSTRUCTIONS TO VENDOR:
 1. SHOW BOTH AUTHORIZATION NO. & FIELD ORDER NO. ON ALL INVOICES, PACKAGES & SHIPPING DOCUMENTS.
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 3. WASHINGTON STATE SALES TAX APPLIES TO THIS ORDER.

PREPARED BY Helga Keonitzer	TELEPHONE NUMBER (360) 753-6750	DATE	AGENCY APPROVAL [Signature]	DATE 1/21/2000
DOC. DATE	PMT DUE DATE	CURRENT DOC. NO.	VENDOR NUMBER	VENDOR MESSAGE
REF DOC. NO.	TRANS CODE	M O D	FUND	AMOUNT
102a0	ea01			14,081.00
ACCOUNTING APPROVAL FOR PAYMENT				WARRANT TOTAL
DATE				WARRANT NUMBER